**Security Manager**

**London - Paddington area**

**Competitive 63,860 p/a – Mon to Fri, 50 hours per week**

A fantastic opportunity has arisen within Bidvest Noonan for a Security Manager, who will work at our Paddington Central 11 acers Estate. At capacity, Paddington has around 8000 people on site and 2 residential blocks which are home to private and affordable housing.

We require the manager to be SIA licenced – **Security Guarding/Door Supervision**

**Duties as a Security Manager**

* Maintain an effective duty of care to Security Team Members ensuring that all required.
* Strategic overview and development security strategies.
* procedures/policies are correctly explained and followed.
* Working in partnership with local authorities.
* Leading training development and managing training matrix.
* Leading Security forums for the occupiers.
* Working closely with client to meet projects deadlines.
* Responsible for fire safety.
* Present monthly reports during KPIs meetings.
* Managing operations and Deputy manager and DSMs on site.
* Ownership of all operational incidents/emergencies during shift, ensuring appropriate management and reporting/escalation of issues
* Represent Bidvest Noonan in operational contact with the City of London Police and other companies
* Attend meetings and provide reports and recommendations on the activities of the security operation
* Manage and control the response to all incidents in a timely and effective manner
* Vary the protective deployment of Team Members as advised by senior line management
* Support Bidvest Noonan management teams in identifying and implementing service improvements
* Responsible for Time Gate and Agresso administration
* Ensure a full audit of services are conducted monthly

**Job Role Requirements as a Security Manager**

* A valid SIA Licence
* Previous experience in a similar role is essential
* Display a thorough and appropriate knowledge of regulations and working laws that govern the security and safety of staff, visitors, contractors, and colleagues
* Demonstrate a working knowledge of Evacuation and Emergency procedures, firefighting equipment, evacuation principles and communication skills via telephone/PA/radio equipment
* Good understanding and proven ability in dealing with incident/crisis management
* Good written ability and numeracy are required to prepare working rosters, timesheets, and various other reports

**Benefits as a Security Manager**

* Full uniform supplied
* Paid holidays
* Pension plan
* On-going training
* Progression opportunities
* Employee Benefits Platform which give you access to savings at big retailers via Discounts/Cash back and Shopping Cards
* Discretionary bonus